

STRICTLY CONFIDENTIAL

Kew (Electrical Distribution) Ltd
 2 Chapel Road
 Southwick, Brighton
 East Sussex BN41 1PF
 United Kingdom
 Tel +44 (0)1273 424256



Application Form

POSITION APPLIED FOR

Job title of position:	
Salary required:	£
Date when free to start:	
Have you previously applied to this company for employment?	YES / NO If yes, give details:
Where did you hear about the job?	

PREPARED TO WORK

Full Time	Yes / No	Part Time	Yes / No
Shift Work	Yes / No		

PERSONAL DETAILS

Full Name:			
Address:			
	Post Code:		
Email Address:			
Telephone numbers:	Home:		
	Mobile:		
	Work:		
Next of Kin / Emergency Contact Details:	Name:		
	Relationship:		
	Telephone Number:		
	Address: (if different from own address)		

GENERAL

Do you hold a current driving licence?	YES / NO Please indicate type: FULL / PROVISIONAL / HGV
Do you have any current endorsements?	YES / NO If Yes, give details:
Do you speak any foreign languages?	YES / NO If Yes, give details:
Do you have any current criminal convictions which have not been spent under the Rehabilitation of Offenders Act 1974?	YES / NO If Yes, give details:
Do you have any outstanding holiday arrangements?	YES / NO If Yes, give details:

Responsibility: Human Resources

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EMPLOYMENT RECORD

Give full details of all previous employment starting with your most recent job and working backwards:

Name, Address & Telephone Number of Present / Last Employer	Type of Business	Final Salary on Leaving
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Date Employed:	Date left:
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Job Title:	Reporting To:
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Duties:

Reasons for leaving:

Referee:

Name, Address & Telephone Number of Previous Employer	Type of Business	Final Salary on Leaving
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Date Employed:	Date left:
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Job Title:	Reporting To:
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Duties:

Reasons for leaving:

Referee:

Responsibility: Human Resources

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Name, Address & Telephone Number of Present / Last Employer	Type of Business	Final Salary on Leaving
Date Employed:	Date left:	
Job Title:	Reporting To:	
Duties:		
Reasons for leaving:		
		Referee:
Name, Address & Telephone Number of Previous Employer	Type of Business	Final Salary on Leaving
Date Employed:	Date left:	
Job Title:	Reporting To:	
Duties:		
Reasons for leaving:		
		Referee:
References will be obtained only with prior permission.		
Responsibility: Human Resources		

